

PARUL UNIVERSITY
FACULTY OF DESIGN
Diploma Design Winter 2019 - 20 Examination

Semester: 1**Subject Code: 18600103****Subject Name: Communication Skills****Date: 09/12/2019****Time: 10:30am to 12:30pm****Total Marks: 40****Instructions**

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 A) Do as directed.**(06)****Choose the correct answer from the verbs given in the bracket:**

1. The players, as well as the captain, (want, wants) to win.
2. Either my mother or my father (is, are) coming to the meeting
3. The president or the vice president (is, are) speaking today.
4. There (was, were) fifteen candies in that bag. Now there (is, are) only one left

Change the voice:

5. I have finished my assignment.
6. I do my work regularly.
7. Open the door.
8. The tiger was chasing the deer.

Fill in the blanks using the appropriate form of the words given in the bracket:

9. Tim ____ a healthy breakfast every morning. (eat)
10. Where is Samarth? He ____ with his friends at the moment. (play)
11. Kiara ____ already ____ her assignment. (complete)
12. He ____ his grandparents next week. (visit)

B) In around 100 words, write an email to Mr. Bedi, your class teacher from school, thanking him for his guidance during your school days. (04)

Q.2 Answer the following questions in brief (Any four out of five)**(08)**

1. Discuss the difference between listening and hearing.
2. Mention the types of listening.
3. What should one keep in mind during delivering presentations?
4. What are the barriers in effective listening?
5. Why is it important to know your audience before making presentations?

Q.3 Answer the following questions.**A) Read the passage and answer the questions that follow:****(06)**

'Stress' means pressure or tension. It is one of the most common causes of health problems in modern life. Too much stress results in physical, emotional, and mental health problems.

There are numerous physical effects of stress. Stress can affect the heart. It can increase the pulse rate, make the heart miss beats, and can cause high blood pressure. Stress can affect the respiratory system. It can lead to asthma. Stress can affect the stomach. It can cause stomach aches and problems digesting food.

Emotions are also easily affected by stress. People suffering from stress often feel anxious. They may have panic attacks. They may feel tired all the time. When people are under stress, they often overreact to little problems.

Long-term stress can lead to a variety of serious mental illnesses. Depression, an extreme feeling of sadness and hopelessness, can be the result of continued and increasing stress. Alcoholism and other addictions often develop as a result of overuse of alcohol or drugs to try to relieve stress. Eating disorders, such as anorexia, are sometimes caused by stress.

It is obvious that stress is a serious problem. It attacks the body. It affects the emotions. Untreated, it may eventually result in mental illness. Stress has a great influence on the health and well-being of our bodies, our feelings, and our minds. So, reduce stress: stop the world and rest for a while.

Questions:

1. Which of the following is not a common problem caused by stress?
- A. physical problems B. anecdotal problems
C. mental problems D. emotional problems
2. Which of the following show how stress cannot affect the emotions?
- a. it can make people feel nervous
b. it can cause panic attacks
c. it can make people feel elated
d. it can make people feel angry

3. Which of the following is not caused by long-term stress?
A .bloating B. addiction C. anorexia D. alcoholism

4. From the passage, find a word that means: excessive use
5. From the passage, find a word that means the opposite of: energetic
6. Suggest a suitable title to the passage.

B) Make notes of the above passage. Use abbreviations wherever necessary. **(04)**

Q.4 Answer the following questions.

A) Describe the following picture in around 120 words. **(04)**



OR

A) Describe the following picture in around 120 words. **(04)**



B) In around 120 words, write a paragraph on: Ill effects of Social Media **(04)**

C) In around 120 words, complete the story. **(04)**

This was the worst nightmare I ever saw. There was a...

OR

C) In around 120 words, complete the story. **(04)**

It was a warm and sunny Sunday morning. I was sipping on my cup of tea while sitting in the balcony and I saw...