

PARUL UNIVERSITY
FACULTY OF MANAGEMENT
BBA Summer 2018 - 19 Examination

Semester: 1
Subject Code: 06101107
Subject Name: Computer applications-I

Date: 16/05/2019
Times: 10:30 am to 1:00 pm
Total Marks: 60

Instructions

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 Do as Directed.**A). Multiple choice type questions/Fill in the blanks. (Each of 1 mark)****(05)**

1. What is the file extension of MS Access 2013?
a) .docx
b) .accdb
c) .acc
d) .html
2. Which among following, first generation of computers had?
a) Vacuum tubes
b) Magnetic tape
c) Integrated circuits
d) All of the above
3. In which of the following form data is stored in computer?
a) Decimal
b) Hexadecimal
c) Binary
d) Octal
4. The process of keeping addresses in memory for future use is called?
a) Routing
b) Caching
c) Resolving
d) None of the above
5. Operating systems manages
a) Memory
b) I/O devices
c) Processor
d) All of the above

B).Define the following. (Each of 1 mark)**(05)**

- 1.Internet
- 2.Software
- 3.HTTP
- 3.Computer
- 5.Output devices

C).Direct questions.(Each of 1 mark)**(05)**

1. What is WWW?
2. What is MS Access?
3. What is DBMS?
- 4.What is URL?
- 5.What is SQL?

Q.2 Answer the following questions.**A).Explain the major functions of an operating system.****(07)****B).Explain input/output devices and primary/ secondary memory with examples.****(08)****Q.3 Answer the following questions.****A).Explain the various types of an operating system.****(07)****B).Explain the key characteristics of a computer.****(08)****Q.4 Attempt any two questions. (Each of 7.5 mark)****(15)**

1. What is mail merge? Write down the steps of performing it in MS-Word.
2. Explain database objects in MS-Access 2013.
3. What is Macros? Write down the steps of performing it in MS-Word.
4. Explain Pros and Cons of internet.