

**PARUL UNIVERSITY**  
**FACULTY OF SOCIAL WORK**  
**BSW, Winter 2019- Examination**

**Semester: 5**  
**Subject Code: 10101303**  
**Subject Name: Civil Society Organization & Management**

**Date: 22-11-2019**  
**Time: 10:30am to 01:00pm**  
**Total Marks: 60**

**Instructions:**

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

**Q.1(A) True or False. (Each of one marks) (10)**

1. Trade Unions are not the part of Civil Society organization.
2. Refresher training is an important type of training for the recruited employees in an organization.
3. HRD is not multi-disciplinary.
4. Performance Appraisal is a Developmental function.
5. One of the disadvantages of NGO is its dependence on outside financial resources.
6. HRP is not a continuous process.
7. Welfare of the marginalized is the main aim of all the NGOs.
8. There is no difference between an NGO and an NPO.
9. The donor is eligible to avail tax exemption for his/her donations made to an NGO; registered under the Bombay Public Trust Act.
10. Financial management is an important component of NGO management.

**Q.1 B) Write the Meaning and briefly explain the types of training (05)****Q.2 A) Answer in one sentence. (Each of one marks) (10)**

1. What is "Recruitment"?
2. What do you understand by compensation?
3. What is the meaning of "Performance Appraisal"?
4. What is your understanding of induction training?
5. Mention any 2 external factors driving recruitment.
6. List out any one (1) Act under which NGOs are registered.
7. Write meaning of Human Resource Planning.
8. Name any 2 NGOs working in Vadodara city.
9. Give full form of AWAKE.
10. Write down any two techniques of Performance Appraisal.

**Q.2 B) Define the following terms. (05)**

1. **NGO**
2. **HRM**

**Q.3 A) Explain the functions of HRM. (10)****OR****Q.3 A) Explain the difference between Trusts, Society & Section 8 Company. (10)****Q.3 B) Short note: Features of HRD. (05)****Q.4 A) Write meaning of NGO management and explain the elements (Component) of Financial Management in detail with suitable example. (10)****Q.4 B) Objectives of Performance Appraisal. (05)****OR****Q.4 B) Short Note: Types (sources) of Recruitment (05)**