

PARUL UNIVERSITY
FACULTY OF ARTS
B.A. Summer 2018 – 19 Examination

Semester: 2
Subject Code: 15104151
Subject Name: Public Administration

Date: 11/04/2019
Time: 02:00 pm to 04:30 pm
Total Marks: 60

Instructions:

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 Do as directed.**(08)****A. Multiple choice type questions. (Each of 0.5 mark)**

1. Who coined the term POSDCORB
 - a) Gulick and Urwick b) Urwick c) Gulick d) Henry Fayol
2. Who of the following supported managerial view of public administration
 - a) Smithburg b) Simon c) Gulick d) All of the above
3. Which of the following described as anti theoretic, anti positivist and anti hierarchical
 - a) Development administration b) New public administration c) Comparative administration d) Administrative development
4. The hallmark of Public administration is
 - a) Consistency of treatment b) Public responsibility c) Community service d) External financial control
5. The concept ..Administrative Development ... got crystallized in the hands of
 - a) Edward weidner b) Dwight Waldo c) Joseph La Palombara d) F.W. Riggs
6. The features of new public administration includes
 - a) Client focused administration b) Post positivism c) Decentralisation of administrative process d) All of the above
7. Who selects the chairman and members of Union Public Service Commission
 - a) The Home minister b) The president c) The parliament d) The supreme court
8. Which of the following is not true about the Union Public Service Commission
 - a) It is an independent constitutional body b) Article 318 to 323 of the constitution envisages functions and powers of UPSC c) It consists of 9 to 11 members including the chairman d) The chairman and members of the commission hold office for the period of 6 years until the age of 65 years
9. The members of the UPSC submit their resignation to
 - a) The chairman of UPSC b) The chief justice of supreme court c) The president d) The Home minister
10. The chairman of UPSC submits its annual report to
 - a) The Home minister b) The president c) The parliament d) The supreme court
11. The UPSC has been established under
 - a) Article 315 b) Article 320 c) Article 325 d) Article 335
12. Which of the following is not an All India Service
 - a) Indian police service b) Indian forest service c) Indian foreign service d) Indian Administrative service
13. Which of the following is adopted for the classification of high civil services india
 - a) Rank classification b) Position classification c) United grading structure d) All of these
14. Which of the following principles is related to salary determination of civil servants
 - a) Demand and supply b) Merit c) Seniority d) Merit cum seniority
15. Which one of the following is not the occasion for criticizing the administration in Lok Sabha
 - a) General discussion on budget b) Voting on demands of grants c) Motion of thanks to the president d) Discussion of finance
16. Job loading means
 - a) Shifting of an employee from one job to another b) Deliberate upgrading of responsibility, scope and challenge c) Making the job interesting d) None of the above

B. Terms/ Short notes/ Case study/ Charts/ Graphs/ Tables, etc. (Each of 01 mark) (07)

1. What is the meaning of public administration?
2. Meaning of management personnel
3. Define development administration
4. Who created Bureaucracy?
5. Any one advantage of decentralisation
6. Any one disadvantage of decentralisation
7. Define Bureaucracy

Q.2 Answer the Following

- A. Explain the integral view of public administration (04)
- B. Any two differences between public and private administration (04)
- C. Any two characteristics of Bureaucracy (04)

OR

- C. Explain the meaning of “ongoing process” (04)

Q.3 Answer the following.

- A. Explain Luther Gulick’s scope of public administration (05)
- B. Explain the concept of ...Development of administration .. and ...Administration of development (05)
- C. Any three factors that determine span of control (05)

OR

- C. Disadvantages of Bureaucracy (05)

Q.4 Answer the Following

- A. Explain public administration as an Art (06)
- B. Functions of development administration (06)
- C. Define Hierarchy, Span of control, Centralisation and Decentralisation (06)

OR

- C. Mention any three rules regarding neutrality in politics among civil servants (06)