

PARUL UNIVERSITY
FACULTY OF ARTS
B.A. Summer 2017 – 18 Examination

Semester: 2
Subject Code: 15104151
Subject Name: Public Administration

Date: 07/05/2018
Time: 10:30 AM to 01:00 PM
Total Marks: 60

Instructions:

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 Do as directed.**(08)****A. Multiple choice type questions. (Each of 0.5 mark)**

1. Based on institutional setting, administration can be divided into public administration and _____ administration.

(a) private	(c) personnel
(b) all	(d) none
2. Scholars have given _____ views on the nature of Public administration.

(a)1	(c)3
(b)2	(d)4
3. _____ view emphasizes services rendered and functions performed by an administrative agency.

(a) Regular	(c) Subject matter
(b) Human	(d) Managerial
4. _____ advocated POSDCORB view.

(a) Locke	(c) Aristotle
(b) Luther Gulick	(d) None
5. Letter 'P' stands for _____.

(a) pearl	(c) planning
(b) pool	(d) post
6. Managerial view constitutes activities of only _____ level persons.

(a) bottom	(c) both
(b) top	(d) middle
7. Public administration is concerned with the administration in the _____.

(a) individual	(c) family
(b) government	(d) schools
8. Administration has two essential elements collective efforts and a common purpose.

(a) True	(c) None
(b) False	(d) Both
9. _____ civil servant possesses skill in specific area or field.

(a) Generalist	(c) Administrative
(b) Specialist	(d) None
10. Letter 'U' from UPSC stands for _____.

(a) United	(c) Union
(b) Uniform	(d) Unity
11. Hierarchy was emphasized by all _____ thinkers.

(a) classical	(c) modern
(b) neo classical	(d) radical

12. The body that conducts the exam all over India is _____
- (a) UPSC (c) UPCS
(b) UCPS (d) UCPS
13. There is a close relationship between hierarchy and _____.
- (a) Span of Control (c) Reception
(b) Delegation (d) Authority
14. Matrix organisation is also known as _____ organization.
- (a) oval (c) Pyramidical
(b) perfect (d) Fan like
15. Traditional administration believes in_____.
- (a) Decentralisation (c) Centralisation
(b) Stratification (d) none
16. The retirement age of the civil servants is _____.
- (a) 54 – 56 Years (c) 61 – 62 Years
(b) 55 – 56 Years (d) 58 – 60 Years

B. Answer the following (Each of 01 mark)

(07)

1. What do you mean by Administration
2. Define Development Administration.
3. What are the sources of Authority?
4. What is Hierarchy?
5. What do you mean by the term Organization?
6. What are the 4 Ps of Organization?
7. Which scholar has given the gang Plank?

Q.2 Answer the following.

- A. Explain the two views of Nature of Public Administration. **(04)**
- B. Discuss the results of Unity of Command. **(04)**
- C. Discuss the features of Delegation as given by Mohit Bhattacharya. **(04)**

OR

- C. Explain the Positional and Acceptance Theory of Authority. **(04)**

Q.3 Answer the following.

- A. Discuss the advantages of the Unity of Command. **(05)**
- B. What are the Disadvantages of Hierarchy? **(05)**
- C. What are the Branches of Public Administration as a discipline? **(05)**

OR

- C. Discuss any four functions of Bureaucracy. **(05)**

Q.4 Answer the following.

- A. Explain the POSDCORB view of Public Administration. **(06)**
- B. Define the term Centralization and discuss its merits. **(06)**
- C. What are the features of New Public Administration? **(06)**

OR

- C. What is an Approach? Which approach do you think is the best suitable when it comes to the study of Public Administration? **(06)**