PARUL UNIVERSITY
FACULTY OF LIBRARY AND INFORMATION SCIENCE
M.Lib. Summer 2016-17 Examination

Semester : 4	**Date: 20/06/2017**
Subject Code: 13201103	**Time: 10:00am to 1:00pm**
Subject: Management of Library & Information Systems & Centers	**Total Marks: 60**

Instructions:
Examination Patter for Bachelor of Library & Information Science (B. Lib. & Inf. Sci.) & Master of Library and Information Science (M. Lib. & Inf. Sci.) (All Theory Papers are in A & B Section with Same Question Numbers and Same Question Pattern & for Practical Papers there should be Two Section A & B base on Syllabus. Such as in Library Classification Practical in A Section – DDC Queries & in B Section – CC Queries)

SECTION – A

Q.1 Give the appropriate answer from the following: **(05)**
(M.C.Q.s) **(all questions compulsory)**
1. Theory X and Theory Y is developed by
   - a. Peter Drucker
   - b. Douglas McGregor
   - c. Abraham Maslow
   - d. None of the above

2. The catch word "POSDCORB" was adopted by:
   - a. Henry Fayol
   - b. Luther Gulick
   - c. F.W. Taylor
   - d. J.W. Schulze

3. Zero based budgeting means
   - a. budgeting based on previous years expenses
   - b. budgeting afresh
   - c. budgeting without
   - d. performance budget

4. The most of the money of the library budget is spent on:
   - a. building
   - b. books and periodicals
   - c. books
   - d. salaries of the staff

5. The term cost in cost benefit analysis of a system is meant
   - a. cost involved in terms of human resources
   - b. cost involved in terms of material
   - c. cost involved in terms of equipments
   - d. all the above

Q.2 Long Question   **(10)**
Define Management & discuss about its concept, Nature and purpose?

OR

Q.2 Long Question   **(10)**
Write about Costing concept, Types of cost &Needs in libraries & costing Methods.

Q.3 Write Short note on (any two out of four):   **(09)**
1. Human Resource Development
2. Costing Methods
3. Classical School
4. Marketing of information products and services

Q.4 Write a appropriate answer in very few lines (any three out of five) (06)
    1.Match the Following:

(A)	(B)
i. System Design	a. Fact Finding, Fact Analysis
ii. System Implementation	b. Formal Reports, Database, Clerical Process, Programmes, Processing Centre, Equipment Selection
iii. System Analysis	c. Personnel Training, Testing, Conversion, Maintenance, Auditing,

  2. Operations Research: Meaning
  3. Nature of Human Resource Planning
  4. Budgeting Control System
  5. PERT/CPM

SECTION – B

Q.1 Give the appropriate answer from the following: (05)
  (M.C.Q.s) **(all questions compulsory)**
  1. Which is the following is a systematic maintenance of the income and expenditure flow on records?
    a. Reporting   b. Auditing
    c. Budgeting   d. Accounting

  2. Job Description helps the organization to
    a. select the right person for the right job   b. give more power to the supervisors
    c. decide the salary structure   d. all the above

  3.The full-form of PERT:
    a. Political, Engineering, reform tools Techniques   b. Programme Evaluation Review Techniques
    c. Planning Employee's Review Techniques   d. Performance Evaluation & Reporting Techniques
  4.The management of the human resources for providing better services in the libraries is called:
    a. Human Resource Arrangement   b. Human Resource Management
    c. Human Resource Organisation   d. Human resource Administration
  5. Which of the following activities is the activity of marketing?
    a. Promotion   b. Prices
    c. Motivation   d. Sale

Q.2 Long Question (10)
  What is TQM? Write its Benefits & Elements.
                        OR
Q.2 Long Question (10)
  What is Evaluation? Discuss its objectives and methods.
Q.3 Write Short note on (any two out of four): (09)
  1. MIS
  2. Types of Budget
  3. Functions of Management
  4. Performance Measurement
Q.4 Write a appropriate answer in very few lines (any three out of five) (06)
  1. Management By Objective
  2. Flow Charting
  3. Cost Effective analysis
  4. What is system?
  5. PPBS