

PARUL UNIVERSITY
FACULTY OF APPLIED SCIENCE
B.Sc., Winter 2017-18 Examination

Semester: 1
Subject Code: 11193101
Subject Name: Communication Skills-I

Date: 30/12/2017
Time: 10:30AM to 01:00PM
Total Marks: 60

Instructions:

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 Do as directed.

A) Fill in the blanks with the correct form of tenses. **(10)**

1. She _____ (run) because she's late for her lesson.
2. Our teacher always _____ (give) us lots of homework.
3. We _____ (not want) to go to the concert.
4. At what time _____ (you / meet) Pete tomorrow?
5. I _____ (not work) today. I'm on holiday.
6. People _____ (speak) English in Jamaica.
7. Archie _____ (not use) his computer at the moment.
8. Tony _____ (live) near the park.
9. I dropped my mobile phone when I _____ (to walk) to school.
10. The train _____ (to arrive) and they got on.
11. What _____ (Jamie/ do) when you saw him?
12. It _____ (to rain) when we left the house this morning.
13. Emily wasn't riding her bike when the accident _____ (happen).
14. _____ (they/ sleep) when you phoned them?
15. I ____ (study) English for two years.
16. By the eighteenth century, English shipping _____ (become) as efficient as the Dutch.
17. Do you want to ____ (go) skiing with me?
18. By this time next year he ____ (to graduate) from the university.
19. When in season, we ____ durians almost every other day. (eat)
20. Jessie is not in. She _____ a seminar in Kansas City. (attend)
21. Be patient. The circus _____ in a few minutes' time. (start)
22. You are late. The bus _____ already. (leave)

B) **Write a dialogue between you and your friend on the uses and abuses of mobile phone.** **(05)**

Q.2 Do as directed.

A) Read the following paragraphs to answer the next two questions : **(06)**

There is a place forty kilometers north-east of Portland, Victoria, which makes for an unusual visit. It is Lake Condah. Here are to be found remains of aboriginal settlements: the circular stone bases of several hundred huts, rock-lined water channels, and stone tools chipped from rock not normally found in the area. One of the attractions of Lake Condah long ago was its fish and the most startling evidence of aboriginal technology and engineering to be found there are the systems built to trap fish. Water courses had been constructed by redirecting streams, building stone sides and even scraping out new channels. At strategic spots, they piled rocks across the water courses to create weirs and build funnels to channel eels and fish into conical baskets. This is an eel-fishing technique which has hardly changed to the present day. Beside some of the larger traps, there are the outlines of rectangular, stone-lined ponds, probably to hold fish and keep them fresh. On the bluffs overlooking the lake, stone circles are all that remain of ancient dwellings. Not all of the stones were quarried locally. The huts vary in size, but all have gaps for doorways located on the lee side, away from the prevailing wind. One theory is that the stone walls were only waist to shoulder high, with the top roofed by branches and possibly packed with mud. The site presents a picture of a semi-settled people quite different from the stereotype of nomadic hunter-gatherers of the desert.

1. What can be found at Lake Condah?
2. Describe the eel fishing technique?
3. What does the site represent?
4. What was one of the early attractions of Lake Condah?
5. Where is Lake Condah located?
6. How are the water courses designed?

B) Write memo to employees of your organization about the public holidays. (04)

C) Write an email to your Boss asking for a one week leave for your brother's wedding. (04)
(120 words)

Q.3 Answer the following questions in brief. (Theory questions) (Any 5 out of 6) (15)

1. What is difference between listening and hearing?
2. What is skimming?
3. What is scanning?
4. Describe barriers to listening
5. What is active listening?
6. What are email etiquettes?

Q.4 A) Answer the following questions in around 150 words. (Any 2 out of 3) (12)
(Story-Writing, Paragraph-Writing)

1. Two stages of a person's life
2. Political scenario in India
3. A pop icon

B) Write a notice on behalf of your organization about the upcoming New year's Party. (04)
(120 words)

OR

B) Write a notice to your society members as the Society's secretary informing them about the details of Annual Meeting to be held in the 1st week of January. (120 words) (04)