

PARUL UNIVERSITY
FACULTY OF SOCIAL WORK
MSW-HRM, winter 2022-23 Examination

Semester: I
Subject Code: 10202110
Subject Name: Principles of Management

Date: 23/01/2023
Time: 10:30 am to 1:00 pm
Total Marks: 60

Instructions:

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 A) Multiple Choice Questions:**(10)**

1. The alternative course of action that can be implemented when main objectives proves to be inefficient due to changing circumstances is called _____.
a) Strategic plan b) Tactical plan c) Operational plan d) Contingent plan
2. Matrix is the combination of Line Organization and Functional Organization.
a) True b) False
3. "Management is the art of getting things done through others" was stated by
a) Henry Fayol b) Mary Follet c) George Terry d) Frederick Taylor
4. Who contributed towards Bureaucratic Management?
a) Henry Fayol b) Max Weber
c) Frederick Taylor d) Henry Gantt
5. Number of subordinates a superior can direct and guide efficiently is called _____.
a) Unity of direction b) Chain of command
c) Scalar Chain d) Span of control
6. There is no unity of command in _____ organization.
a) Line b) Project c) Matrix d) Committee
7. Which of the following is not included in the SMART criteria of goal setting?
a) Specific b) Relevant c) Achievable d) Manageable
8. Which of the following is not the tool of controlling?
a) Budgeting b) Auditing c) Inventory management d) MBO
9. POSDCORB was given by Luther Gulick and Lyndall Urwick.
a) True b) False
10. Evaluation of performance and implementation of corrective measures to accomplish objectives is called MBO
a) True b) False

Q.1 B) State and explain POSDCORB functions of Management.**(05)****Q.2 A) Answer in one sentence.****(10)**

1. What do you mean by Unity of Command?
2. What is Scalar Chain?
3. State the types of plans.
4. What are the limitations of planning?
5. What do you mean by Esprit de Corps?
6. Explain the term decentralization.
7. State 2 importance of planning.
8. State 4 factors affecting decision making.
9. What do you mean by delegation of authority?
10. What are the 3 main sub functions of Directing?

Q.2 B) Define the following terms.**(05)**

1. Management

2. Controlling

Q.3 A) What is Scientific Management? State and Explain elements and principles of Scientific Management given by F.W. Taylor. **(10)**

OR

Q.3 A) Define Planning. State and Explain the steps in the planning process. **(10)**

Q.3 B) Explain Organization as 1) A social unit 2) Process 3) System **(05)**

Q.4 A) “Management is a Science as well as Arts”. Give your views on the statement **(10)**

Q.4 B) “Planning & Controlling goes hand in hand”. Explain **(05)**

OR

Q.4 B) Write a short note on MBO. **(05)**