

PARUL UNIVERSITY
FACULTY OF MANAGEMENT STUDIES
BBA Winter 2023 - 24 Examination

Semester:3

Subject Code: 06101202

Subject Name: Human resource management 1

Date: 29-11-2023

Time: 10:30 am to 1:00 pm

Total Marks: 60

Instructions

1. All questions are compulsory.
2. Figures to the right indicate full marks.
3. Make suitable assumptions wherever necessary.
4. Start new question on new page.

Q.1 Do as Directed.**Multiple choice type questions/Fill in the blanks. (Each of 1 mark)****(05)**

1. Recruitment is _____

- | | |
|-------------|------------------|
| a) positive | c) both a & b |
| b) negative | d) none of above |

3 3 3

2. Selecting employees is part of _____

- | | |
|------------------------|---------------------|
| a) recruitment process | c) planning process |
| b) selection process | d) all of above |

2 2 3

3. Job Analysis is a process where ___ are made about data collected on a job.

- | | |
|--------------|---------------------|
| a) payments | c) decisions |
| b) judgments | d) all of the above |

3 2 1

4. What is linked with performance appraisal?

- | | |
|----------------|----------------------|
| a) Job Design | c) Job analysis |
| b) Development | d) None of the above |

2 2 3

5. _____ is one of the method of off the job training

- | | |
|---------------|-----------------|
| a) project | c) training |
| b) assignment | d) all of above |

2 2 3**B). Define the following. (Each of 1 mark)****(05)**

1. HRM

2 2 2

2. Job analysis

2 3 3

3. career planning

1 2 2

4. Halo effect

3 3 2

5. Stimulation

2 2 2**C). Direct questions. (Each of 1 mark)****(05)**

1. What is interview?

1 2 2

2. Define promotion

3 2 3

3. What is job specification?

2 3 3

4. recruitment is continue process – true or false

3 3 3

5. vestibule training is one of the off the job training – true or false

1 2 2**Q.2 Answer the following questions.****A). What is orientation? Define internal orientation in detail****(07) 3 4 5****B). Explain promotion along with its types****(08) 4 4 5****Q.3 Answer the following questions.****A). Define job analysis and its types****(07) 3 4 4****B). What is recruitment? Define sources of recruitment****(08) 4 4 5****Q.4 Attempt any two questions. (Each of 7.5 mark)****(15) 4 4 5**

1. Define off the job training in detail

2. Explain any 2 methods of performance appraisal

3. Explain process of job design

4. define separation along with its types